New Mexico Public Education Commission



Charter School Renewal Application

Part E: Facilities

Charter Schools Division

Public Education Department

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# Instructions

Please read the entire Charter School Renewal Application Kit before preparing documents. In an effort to help applicants understand the requirements of the Renewal Application, the CSD will hold a minimum of two technical assistance workshops. Applicants will be notified of the dates, times, and locations of the workshops.

Enter applicant responses in boxes below. Answer all questions unless the question indicates that applicants should answer only under certain conditions (e.g., rating on a Performance Framework indicator requires explanation, etc.). Narrative responses should be verifiable through documents submitted or observable evidence at the renewal site visit.

# School Information

**Name of School**:

# Facilities Narrative

Provide a description of the charter school facilities. Enter applicant response in box below:

**School response**:

# Appendices

Include the following appendices as PDFs, using the following naming conventions. In place of “School Name” please use a short form of the school’s name, with the same form used consistently for all appendices.

|  |  |  |
| --- | --- | --- |
|  |  **File Name** | **Documentation** |
| **E-1** | E-1 E-Occupancy School Name | E-Occupancy Certificate |
| **E-2** | E-3 Lease Agreement School Name | A copy of the facility lease agreement, if applicable |
| **E-3** | E-4 Facility Master Plan School Name | Facility Master Plan |