



STATE OF NEW MEXICO  
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August 16, 2024

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Dear Ms. Herrera:

Thank you for submitting your team's application for a new charter school. As you know, the Public Education Commission approved the application for Equip Academy for a six-year term (2024-2030), which includes a planning year prior to opening. Congratulations.

The application was approved with the following requirements and conditions. During the planning year and prior to commencing operations Equip Academy must:

1. Negotiate a contract with the Public Education Commission;
2. Obtain standing as an approved Board of Finance;
3. Secure a facility that has E-occupancy; and
4. Complete the planning-year checklist.

Equip Academy is approved on the condition that the school is housed in a location on the west side of Albuquerque. Once the applicant has provided an E-occupancy showing that the school will be located on the west side of Albuquerque, the condition shall be deemed to be met, and the west-side school location will be incorporated in the charter contract.

Missy Brown ([Melissa.Brown@ped.nm.gov](mailto:Melissa.Brown@ped.nm.gov), 505 551-2879) will be your initial contact person at the Charter Schools Division and will be reaching out with next steps. The implementation year checklist is located here: [Implementation Year Resources](#).

On behalf of the Commission, we are pleased to welcome you to the charter school community.

Sincerely,

*/e/Patricia Gipson*

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